

Project Name: Wolff Stadium Building Repairs

Pre-Submittal Date: December 13, 2013

SBEDA Requirements: 32% SBE Subcontracting Goal; 27% M/WBE Subcontracting Goal



CITY OF SAN ANTONIO
**CAPITAL IMPROVEMENTS
MANAGEMENT SERVICES**

I. Small Business Economic Development Advocacy (SBEDA) Program API's Applied:

- **SBE Subcontracting Program** - **32%** must be subcontracted to certified SBE(s) designated within the San Antonio Metropolitan Statistical Area (SAMSA)
- **M/WBE Subcontracting Program** - **27%** must be subcontracted to certified M/WBE(s) designated within the San Antonio Metropolitan Statistical Area (SAMSA)
 - ◆ All M/WBE's must also be certified as SBE's; therefore participation by M/WBE's automatically count towards the SBE goal
- Respondents must demonstrate their commitment to meeting the subcontracting requirements by submitting a signed **Subcontractor/Supplier Utilization Plan** form with their response
 - ◆ Failure of a respondent to submit the **Subcontractor/Supplier Utilization Plan** form or meet the subcontracting goals will deem its response NON-RESPONSIVE
- Only first tier certified SBE(s) and M/WBE(s) will count toward the subcontracting goals
- ***SBE or M/WBE Prime participation does NOT count toward the Subcontracting goals***

II. Eligibility Criteria

- Eligibility Certification:
 - ◆ SBE
 - ◆ SBE and M/WBE (AABE/ABE/HABE/NABE/WBE)
 - ◆ Certified through the South Central Texas Regional Certification Agency (SCTRCA) to perform commercially-useful function
- Be considered small under SBA size standards for specific industry category of work being proposed
- Headquartered or demonstrate "significant business presence" in the SAMSA (20% of total company employees regularly based in the SAMSA for at least one year) (SAMSA counties are: Atascosa, Bandera, Bexar, Comal, Guadalupe, Kendall, Medina, or Wilson)
- SBEDA staff can assist with priority certification while solicitation is open

III. Waivers

- A full or partial waiver of a specified subcontracting goal may be requested, for good cause, by submitting the *Respondent Subcontracting Waiver Request* form with the solicitation response
 - ◆ Form is available at:
<http://www.sanantonio.gov/SBO/SmallBusinessDevelopmentAdvocacyProgram/RevisedSBEDAOrdinanceForms.aspx>
 - ◆ Waiver request must fully document subcontractor unavailability despite good faith efforts to comply with the goal

IV. Central Vendor Registry (CVR)

- All contractors/consultants (Prime or Sub) wishing to do business with the City must first register in the CVR
- To begin the registration process, please go to <http://www.sanantonio.gov/purchasing/SAePS.aspx>
- For technical assistance please call (210) 207-0118

V. Contact Information

- David Palacios (210) 207-2099 or david.palacios@sanantonio.gov
- David Rios (210) 207-1339 or david.rios@sanantonio.gov
- Ruben A. Flores (210) 207-3923 or ruben.a.flores@sanantonio.gov

COMPLIANCE - TOP 10



1

Post the appropriate Wage Determination for the project in a conspicuous location.

2

Pay time-and-a-half to workers who work on any of the 7 listed City Holidays.

3

Pay time-and-a-half to workers who work in excess of 40 hours in a given week.

4

Workers must be classified for the work performed, in accordance to the Wage Determination.

5

Prime Contractor is accountable and responsible for ensuring that all workers are paid the prevailing wage rates, including subcontractors.

6

Certified payrolls must be submitted through the LCP Tracker System, weekly.

7

Apprentices must be registered in an Apprenticeship Training Program which is approved by the US Department of Labor.

8

All workers must be paid on an hourly rate basis. No piece work or day labor rates.

9

Site Visits may be conducted to ensure proper work classification and wage rates.

10

If workers are underpaid, restitution to the worker is required and the City will impose penalties in accordance to the contract.